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TITLE: Business Resilience Procedure	DOC. NO.	**RFL/EHS/PR/98**
	REV. NO.	00
	EFFECTIVE DATE	20/08/2024
	REVIEW DATE	19/08/2025
	SUPERSEDES	NIL

1. Purpose

This procedure is established to ensure Raviraj Foils Ltd. maintains operational continuity and resilience in the face of events that could disrupt business activities. The purpose of this procedure is to develop, maintain, and improve the Business Resilience Plan that addresses potential material adverse environmental, social, and governance (ESG) impacts.

2. Scope

This procedure applies to all operational aspects of Raviraj Foils Ltd., covering the planning, development, implementation, and review of the Business Resilience Plan.

3. Terms and Definitions

- **Business Resilience Plan (BRP)**: A strategic plan that outlines the processes and measures Raviraj Foils Ltd. will follow to ensure continued operation and recovery from major disruptions.
- **Material Adverse Impact**: Any event or condition that significantly affects the company's capacity to operate normally, including environmental disasters, social unrest, or governance failures.
- **Control Gap**: A situation where existing controls are insufficient to mitigate identified risks effectively.

4. Responsibility

- **Risk Management Team**: Responsible for the development and annual review of the Business Resilience Plan.
- **EHS Manager**: Accountable for addressing environmental risks within the Business Resilience Plan.
- **HR Manager**: Accountable for incorporating social impact considerations into the plan.

- **Compliance Officer**: Oversees governance aspects and ensures the plan meets legal and regulatory requirements.
- **Department Heads**: Ensure their teams are trained and prepared to implement the Business Resilience Plan.

5. Procedure

5.1 Development of the Business Resilience Plan

- Develop a comprehensive plan that includes strategies to mitigate risks related to environmental incidents, social disruptions, and governance challenges.
- Incorporate input from all relevant departments to cover the full spectrum of operations.

5.2 Review and Update

- **Regular Reviews**: Conduct a review of the Business Resilience Plan every five years or sooner if significant changes occur in the business environment or operational scale.
- **Post-Incident Review**: Review and update the plan following any incident that tests the plan's effectiveness, focusing on identifying and closing control gaps.
- **Continuous Improvement**: Utilize feedback from drills and actual incidents to continually enhance the plan.

6. Records

Maintain documentation for all phases of the Business Resilience Plan, including development notes, changes made, review dates, feedback from drills, and training records.

7. Revision History:

Sr. No.	Issue Date	Reason for revision	Revision No.	Obsolete Doc No.
1	20/08/2024	First Issue	00	-

PREPARED BY:	CHECKED BY:	APPROVED BY:
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DATE: 20/08/2024	**DATE:** 20/8/2024	**DATE:** 20/08/2024

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